

**Northern Plains Insurance Pool**  
**Meeting Minutes**  
**April 6, 2017**

Members Present:

Dean Christensen	Angela Arlt	David Hutchison	Gary Leighton
Sheila Beermann	Wanda Kost	Kristi Lewis	Sue Kurtz

Others Present:

Sarah Delaney

Chairman D. Christensen called the meeting to order at 10:04 am on Thursday April 6, 2017 at Marsh & McLennan Agency, Cherapa Place in Sioux Falls, SD.

Motion by Sheila Beermann and second by Gary Leighton to approve agenda. All present voting in favor, motion carried.

Chairman D. Christensen discussed his upcoming retirement on June 30, 2017. A chairman will be nominated at the first executive board meeting of the 2017 fiscal year. Motion by Dave Hutchison and second by Kristi Lewis to nominate Mike Krull to complete D. Christensen's term through June 30, 2018. All present voting in favor, motion carried.

Motion by Gary Leighton and second by Dave Hutchison to approve Reliabank as the trust administrator for the NPIP trust. All present voting in favor, motion carried.

Motion by Kristi Lewis and second by Angela Arlt to appoint Jerry Aberle, Brice Christensen of Northeast Area Educational Cooperative (the fiscal agent) as well as Dean Christensen (Chair), Angela Arlt (Vice-Chair), Sheila Beerman (Treasurer), and Gary Leighton (Secretary). All present voting in favor, motion carried.

Sarah Delaney gave an update of the status of the current school district renewals. It was discussed that Woonsocket has notified MMA that they will be leaving the pool June 30, 2017.

The executive board discussed the upcoming meeting schedules. The meeting previously scheduled on April 20<sup>th</sup> was replaced with this April 6<sup>th</sup> meeting. No meeting will be held on April 20<sup>th</sup>. The next meeting will be held on May 25<sup>th</sup>, 2017. Future summer meetings will be discussed at the May meeting.

Sarah Delaney provided information regarding a prospective quote for East Dakota Educational Cooperative. Motion by Dave Hutchison and second by Kristi Lewis to approve releasing rates to East Dakota Educational Cooperative. All present voting in favor, motion carried. Sarah Delaney provided information regarding a prospective quote for Madison School District. Motion by Dave Hutchinson and second by Sheila Beermann to release rates to Madison School District pending receipt of large claims information. All present voting in favor, motion carried.

Copies of the business associates agreements with Sanford Health Plan and DAKOTACARE Administrative Services were provided to Chairman D. Christensen for review and signature.

Motion by Gary Leighton and second by Angela Arlt to approve NPIP Section 115 Trust Agreement. All present voting in favor, motion carried.

Motion by Kristi Lewis and second by Wanda Kost to approve the Northern Plains Insurance Pool Bylaws. All present voting in favor, motion carried.

Policies NPIP-101 Initial Reserve Buy-In Policy, NPIP-102 Deductible Carryover, NPIP-106 Participation and Contribution Requirement Policy, NPIP-113 Audit Policy, NPIP-114 Reserve Allocation were reviewed. Motion by Kristi Lewis and second by Gary Leighton to approve NPIP-101, NPIP-102, NPIP-106, NPIP-113 and NPIP-114. All present voting in favor, motion carried.

Motion by Gary Leighton and second by Wanda Kost to adjourn. All present in agreement, motion carried. Meeting adjourned at 11:47 am.