

Northern Plains Insurance Pool
Meeting Minutes
March 1, 2018

Members Present:

Angela Arlt	Sheila Beermann	Michael Kroll	Kristi Lewis
Gary Leighton	David Hutchison	Thomas Cameron	

Others Present:

Sarah Delaney	Brice Christensen	April Buse
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Call to Order. Chairman Angela Arlt called the meeting to order at 10:09 am on Thursday, March 1, 2018 on the 6th floor of Cherapa Place in Sioux Falls, SD.

Approve Agenda. Motion by Gary Leighton second by Sheila Beermann to approve the agenda with the following addition: Wellness program and incentives. All present voting in favor, motion carried.

Approve Minutes. Minutes from January 19, 2018 were reviewed. Motion by Dave Hutchison and second by Gary Leighton to approve meeting minutes with one correction. All present voting in favor, motion carried.

Kristi Lewis was incorrectly noted as Kristi Andrews on the Agenda Approval motion.

Financial Report. Brice Christensen presented January 2018 financials on behalf of Tina Horner. Motion by Mike Kroll, second by Kristi Lewis to approve the financial report. All present voting in favor, motion carried.

Audit Reports. Sarah Delaney and Brice Christensen provided information about SDCL 1-24-17.1 concerning the audit that NPIP will have taken place after the close of the fiscal year.

Renewal. Sarah Delaney presented health insurance renewal information. Discussion was held on the amount to include in the net change needed, and the formula to use between member organizations. Motion by Sheila Beermann, second by Kristi Lewis to approve final formula changes. All present voting in favor, motion carried.

FY 2019 Budget Review. Brice Christensen presented a proposed FY 2019 NPIP budget. Changes from the executive board were noted, and a final budget will be brought to the Executive Board March 20th for final recommendation.

Annual Meeting Agenda. A proposed agenda for the March 21, 2018 annual meeting was reviewed.

Policy Review. NPIP policies were reviewed by the executive board. No changes were deemed necessary, but it was noted that in the future the participation and contribution requirement policy may need to be amended.

Flu Shot Reflection. Brice Christensen gave an overview on challenges that occurred during the flu shot clinics. Issues are being addressed to make future years a smoother process.

Marketing Update. Brice Christensen reviewed schools that he has been in contact with, and where NPIP is in the quoting process. There was also information given about possible materials that could go out to prospects.

Email Address/Storage. Information was given about the possibility of NPIP of getting a separate email domain to use for the fiscal agent, billing, etc.

Carrier Information. Information was provided about carrier relationships in regard to NPIP.

MMA Update. It was reiterated that a meeting will be held on March 20, 2018 at 3:00 at the Crossroads in Huron.

Adjourn. Motion by Sheila Beermann, second by Gary Leighton to adjourn. All present voting in favor, motion carried. Meeting adjourned at 2:15 pm.