

Northern Plains Insurance Pool Meeting Minutes July, 12 2017

Members Present:

Angela Arlt	Sheila Beermann	Michael Kroll	Kristi Lewis
Gary Leighton	Dave Hutchison	Brice Christensen	Sue Kurtz

Others Present:

Sarah Delaney	Samantha Thomas	Teagan Molden	Justin Overman
Dean Christensen	Jason Hubers	Sue Thompson	Tammy Gerhart
Greg Jasmer	Carolyn Zirpel		

Vice Chairman Angela Arlt called the meeting to order at 10:05 am on Wednesday, July 12 at 6th at Hunters Pointe Shooting Complex, Humboldt, SD.

Motion by Gary Leighton and second by Sheila Beermann to approve agenda. All present voting in favor, motion carried.

Nominations for Executive Board Member replacement with Dean Christensen retiring. Motion by Dave Hutchison and second by Sheila Beermann to appoint Michael Kroll, Superintendent from Warner School District to replace Dean Christensen, and have Dean removed as authorized NPIP account owner. All present voting in favor, motion carried.

Minutes from May 25, 2017 reviewed. Motion by Kristi Lewis and second by Michael Kroll to approve meeting minutes. All present voting in favor, motion carried.

Nominations for a new Executive Board Chair Person. Motion by Sheila Beermann and second by Gary Leighton to appoint Angela Arlt, Business Manager with Lennox as the new Chair. Unanimous ballot cast, cease nominations. Roll call vote for those in favor of Angela Arlt becoming the chair. All of those aye – Michael Kroll, Kristi Lewis, Gary Leighton, Dave Hutchison, Sheila Beermann. Angela Arlt abstains. Motion carried.

Nominations for a new Executive Board Vice Chair Person. Motion by Gary Leighton and second by Sheila Beermann to appoint Kristi Lewis, Business Manager with Chester as the new vice chair and add her as an authorized NPIP account owner.

Unanimous ballot cast, cease nominations. Roll call vote for those in favor of Kristi Lewis becoming vice chair. All of those aye – Michael Kroll, Gary Leighton, Dave Hutchison, Sheila Beermann, Angela Arlt. Kristi Lewis abstains. Motion carried.

Financial update provided by Brice Christensen. Provided balance sheet, expenditure summary and revenue summary through June 2017. Discussion regarding current process for self-funded expenses. Discussion and overview of premium billing process currently in place and how the process is working for all schools and the pool.

Fiscal Agent Agreement discussion. Brice Christensen provided an update of the Fiscal Agent Agreement and review by Northeast Educational Services Coop. Brice Christensen provided update on current JPA signed documents and receive payments received for NPIP members. Sarah Delaney reviewed key items for the Executive Board in the Fiscal Agent Agreement as far as day-to-day responsibilities and procedures. Discussion regarding need to reoccurring payments to allow a flow of how things are paid and the manner those items are paid. All reoccurring payments will be reviewed after they are paid at future meetings. Motion by Gary Leighton and second by Michael Kroll to allow the administrative payment, claim payment, reinsurance payment, mileage, MMA consulting fee, and NESC fiscal agent fee to be reoccurring payments. All present voting in favor, motion carried.

Justin Overman provided review of property and casualty coverage as well as fidelity bond. Discussion regarding current D&O policy in place and board member coverage.

Discussion regarding Fiscal Agent contracted payment amount due to new responsibilities Fiscal Agent has taken on. Agreement to adjust payment to be based on a \$1.67 per contract per month fee, and will be updated quarterly with adjusted contracts and enrollment. Each year Fiscal Agent fee schedule will be reviewed by Executive Board. Motion by Dave Hutchison and second by Gary Leighton to approve updated Fiscal Agent contracted payment. All present voting in favor, motion carried.

Sarah Delaney provided a service team update for Marsh & McLennan Agency and introduced April Buse to the team. MMA will send out an updated contact sheet to all NPIP members to.

Samantha Thomas provided update on current NPIP prospects and discussed opportunities for the 2017-2018 year. Discussion of current programs in place and future growth goals.

Break 11:14 am

Meeting called back to order at 11:27 am.

Justin Overman provided an update on the property and casualty rollout to NPIP members. Discussion on carrier programs that may fit the pool, and initiatives that will assist in the growth of the pool.

Break for lunch at 11:56 am.

Called back to order at 12:28 pm.

Samantha Thomas provided open enrollment update of plan elections and membership enrolled. Reviewed current ancillary coverage offerings and member participation. Sarah Delaney facilitated compliance discussion regarding self-funded non-discrimination testing. Samantha Thomas reviewed pre-taxing premiums for schools with a section 125 plan in place and for those with a health savings account offered. Discussed W2 reporting for health savings account contributions. Samantha Thomas discussed current legislative measures and self-funded ACA reporting for NPIP members. MMA will schedule a webinar to take place in the fall for all pool members to attend.

Sue Thompson and Tammy Gerhart with Sanford Health Plan provided update on flex and health savings account implementation. Reviewed discrimination testing and timeline for when Sanford Health Plan will request information from schools participating in the flex benefits.

Samantha Thomas discussed 2018 planning and reviewed current benefit designs in place. Discussion regarding current ancillary coverage offerings and new coverage offerings for upcoming year. Sarah Delaney discussed wellness and preventive initiatives to NPIP and opportunities to put a program in place.

Samantha Thomas reviewed the iBenefits portal and discussed rollout to NPIP members. Discussed open enrollment and new hire communication.

Break at 2:00 pm.

Meeting called back to order at 2:15 pm.

Greg Jasmer and Carolyn Zirpel with DAKOTACARE provided a carrier update and enrollment recap.

Tammy Gerhart and Sue Thompson with Sanford Health Plan provided a carrier update and enrollment recap.

Sheila Beermann motion to adjourn, Sue Kurtz second, all present voting members in agreement, motion carried. Meeting adjourned at 2:46 pm.